



## Futures Care Homes Ltd

APPLICATION FOR EMPLOYMENT

HOME: Futures Care Homes LTD

Nether Priors Location 2

( Please note that we are an Equal Opportunities Employer )

Starting Date:-

Please complete this form as fully and accurately as possible as it may form part of any future contract of Employment. Information provided on this form may be stored for use by the organisation on a computerised system and you are being advised of this in accordance with the **Data Protection Act**

Personal Details		
Mr/Mrs/Miss/Ms	First Name(s)	Surname
Date of Birth	Nationality	Telephone No
Present Address		Post Code

Application Details
What position are you applying for.?
Have you at any time, applied to / work for the organisation.? If so give details.
What is the notice required by your current Employer.
When could you commence work?
Please list any serious illnesses / Operations during the past 10 years.
How many days in the past year have you been absent from work (or full time education).
Additional Information

<b>Do you hold a full driving licence?</b> Automatic or Manual? <b>Do you have a Vehicle?</b>	<b>Do you require a work permit?</b>
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<b>Do you Smoke?</b>	<b>Have you had any residential care experience?</b>
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<b>Do you hold any strong religious or philosophical views? If so, please give details.</b>	<b>Please specify the source of introduction for this job.</b>  <b>Job centre [ ] Newspaper [ ] Other [ ] Please specify</b>
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<b>EMPLOYMENT HISTORY</b> <b>Please cover the last 10 years, Starting with your most recent Employer.</b>
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Employers Name and Address	From Month / Year	To Month / Year	Job title and brief outline of duties	Reason for leaving and final salary

Names of Schools. Collages, Universities ect attended	From Month / Year	To Month / Year	Qualifications:- Please indicate level and grade	Date Obtained

Please write briefly why you are applying for this post

Additional Information

(please record any additional information you feel would be useful in support of your application)

**Interests and Leisure Activities**

**Rehabilitation of Offenders Act 1974, Exemption Order 1975**

Because of the nature of the work, this declaration is exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act, 1974, by virtue of the Rehabilitation of Offenders Act, 1974 (Exemptions) Order 1975. You are, therefore, not entitled to withhold any information about convictions which for other purposes are "Spent" under the provisions of the Act.

Have you ever been convicted of a Criminal Offence or been subject of a Conditional Discharge or Probation Order? Yes / No. ....

If "Yes" Please give details. (Any information given will be completely confidential.)

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.....

**References**

Please give names and addresses of two (2) referees, one of whom Must be your present or most recent employer, or (School / Collage), excluding close friends or members of your family. If you do not wish us to approach your referees before the interview, you should place an "X" in the appropriate box.

1. Name:- \_\_\_\_\_ [ ]

Address:- \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Post Code:- \_\_\_\_\_

Position:- \_\_\_\_\_

Tel No:- \_\_\_\_\_

2 Name:- \_\_\_\_\_ [ ]

Address:- \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Post Code:- \_\_\_\_\_

Position:- \_\_\_\_\_

Tel No:- \_\_\_\_\_

**Declaration**

This application form may constitute the basis of a contract of employment with the organisation. I declare therefore, that I have not knowingly falsified or provided inaccurate information on this document and I understand that any false or misleading information may, in the event of employment, result in disciplinary action and dismissal without notice.

Signature:- \_\_\_\_\_ Dated:- \_\_\_\_\_